



VENDOR APPLICATION
EVENT DATE(S): August 10th and 11th, 2018
DOWNTOWN BEAUFORT, NC

APPLICATION DEADLINE: May 1st, 2018

VENDOR FEE DEADLINE: June 1st, 2018

DELIVER TO: carlcannonjr@yahoo.com

or mail to: Carl Cannon, PO Box 951, Beaufort, NC 28516

FOR INFORMATION: 252-241-9049

The Beaufort Pirate Invasion, Inc. reserves the right to review all applications and make vendor decisions based on festival theme, products, pricing structure, space available. No independent vendor will be granted exclusivity at the Beaufort Pirate Invasion.

- Please read the rules attached and fill out the application completely.
- Contracts will be sent out upon acceptance and after approval.
- This event is an outdoor event - rain or shine.

Please print or type the below requested information:

Full Legal Business Name: Please indicate if you are incorporated.

First and Last Name: _____

Performance Troop Name: _____

Primary Phone Number: _____

Secondary Phone Number: _____

Mailing Address: _____

City, State, Zip: _____

E-mail Address: _____

Website Address: _____

Facebook or Instagram Handle: _____

Business EIN or Social Security Number: _____

Have you participated in the Beaufort Pirate Invasion before? (yes) (no)

Application Checklist: Please submit the following for vendor approval:

- Fully completed application.
- Photographs of booth must be submitted with application (for review) and online (for promotional purpose). Send photographs to carlcannonjr@yahoo.com in a jpg or png format.
- All vendors are required to submit an up-to-date insurance policy certificate to us with General and Product Liability Limits of \$1,000,000. The policy must list the Beaufort Pirate Invasion as additional insured.
- Provide three references along with contact information.

Merchandise: Please provide an itemized list of the merchandise and pricing to be sold (please be specific):

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

VENDOR SPACE, FEE STRUCTURE

Stationary Tent Single Vendor:

- 10x10 standalone tent space: \$300.00
- 10x20' standalone tent space: \$500.00
- Larger than 10x20: \$2.00 per square foot.

Roving Cart Vendor:

Roving cart vendors are just that –ROVING CARTS and will not set up a stationary site or stay at one location. Sales will not be conducted within 50ft feet of the entrance to any vendor selling like items.

- One roving mobile vendor: \$200.00
 - additional roving mobile vendor under same name: \$100.00

Food Truck Vendor:

Stationary Food Truck: \$400.00

Vendor Structure:

Self-Contained Unit size: _____ Number of Units: _____

Type of Unit: _____

Size: Front to Back _____ Side to Side _____

Describe tent structure (vinyl, canvas, other): _____

Do you have an awning? _____

Is the tent considered period correct? _____

Specify overall dimensions of grounds space required (including trailer tongues, tie downs, anchors, etc):

Special ELECTRICITY Requirements: (charges may apply)

VENDOR INFORMATION:

- **TENTS, CHAIRS, SIGNAGE, HOSES, STAKES, TIES, ELECTRICAL CORDS,** are NOT provided.
 - Vendor is responsible for providing own.
- **WATER:**
 - Water is accessible, however it is Non potable water and is available via hoses at several Town locations. This water is not for drinking. Potable water is not supplied.
- **ELECTRICITY:**
 - Electricity is available at certain locations throughout the event area.
 - At no time should electrical cords be placed across a public walkway or main entrance to a tent, booth, or truck.
 - Cords must be covered and marked appropriately at all times.
 - No frayed or hazardous cords will be allowed.
 - The outlets are only 110 capable. For special electrical requirements see below.
- **TRASH:** You are responsible for disposing of own trash.
- **ICE:** You are responsible for providing own ice.
- **WEATHER:** Event is an outdoor street festival.
 - Please make sure your space is of sound construction, must not obstruct others and have appropriate anchors/weights in case of wind and rain.
 - Rain or Shine. There is no rain date!
 - Be prepared to set up and exhibit in the case of light rain. In the event of heavy rain or inclement weather, the BPI Committee will consider the hazards and needs of festival participants before making any decision associated with canceling or suspending the festival. In such cases, festival officials will keep participants up to date with notifications and decisions in a timely manner. No payment is given in the event that the festival is canceled due to inclement weather or in the event that the pirate troop decides not to participate. Should a vendor decide to pack up or leave prior to the end of the festival has been declared, that vendor may jeopardize future participation in Beaufort Pirate Invasion.

VENDOR RULES

- **SETUP:** Vendor must be ready to open to the public no later than 9:00 am on Friday, August 10 and Saturday, August 11th.
- **TEAR DOWN:** Vendor may dismantle and remove vendor unit beginning at 6 pm on August 11th, and must be complete by noon on Sunday, August 12th, 2018.
- **EVENT HOURS OF OPERATION:** 9:00 am – 6:00 pm
- **TAXES:** You are responsible for own North Carolina sales tax.
- **PRESENCE:** Vendor must man booth at all times during open hours.
- **SECURITY:** Vendor must drape and secure booth properly during closed hours.
- **VENDOR SPACE:** Vendors must set up where and within space assigned. Space is non-transferrable.
- **VENDOR NAME:** Name must be present and visible to public from all visible sides.
- **VENDOR SIGNAGE:** (items and pricing) must be clearly posted and visible to the public.
- **THEME/DRESS/ATTIRE:** This is a family friendly event. Employees are to be dressed according to pirate theme and your booth décor shall reflect the pirate theme.
- **HANDICAPP ACCESSIBLE:**
 - Make area accessible and/or make appropriate accommodations for patrons with disabilities.
- **ALCOHOL/ILLEGAL DRUGS:** No consumption or possession of alcohol or illegal drug substances.
- **LANGUAGE and BEHAVIOR:** No foul language or inappropriate behavior will be tolerated.

Vendor Fee Refunds:

Failure to comply with vendor guidelines will result in removal from festival with no refund of vendor fee. The Beaufort Pirate Invasion will not refund fees due to inclement weather, government action, strikes, terrorism acts or other matters beyond our control. No show vendors are not subject to refund of vendor fee.

Participant hereby agrees that participation in the Beaufort Pirate Invasion is entirely at Participant’s own risk and assumes total responsibility for accidents, damages, and other claims that result from or during their activities at and during the Beaufort Pirate Invasion or in transit to/from the Invasion. Participant understands that the Beaufort Pirate Invasion assumes no responsibility for any such liabilities and agrees to release and hold harmless the Beaufort Pirate Invasion, their officers, agents and/or employees.

This contract is for two (2) days only, August 10th, 11th, 2018. Application must be received by May 1st, 2018,

Vendor fee is due no later than June 1st, 2018. Make check or money order payable to Beaufort Pirate Invasion. Mail to PO Box 951, Beaufort, NC 28516

Accepted and agreed,

Vendor, Signature _____ Date _____

Beaufort Pirate Invasion, Signature _____ Date _____

Check us out at the following links
<https://www.facebook.com/pages/Beaufort-Pirate-Invasion>
<https://www.beaufortpirateinvasion.com>

Beaufort Pirate Invasion Inc., P.O. Box 951, Beaufort, NC 28516
Contact Person: Carl Cannon 252-241-9049 carlcannonjr@yahoo.com